

# TOWN OF GRANBY

## MEMORANDUM

**DATE:** January 9, 2012

**TO:** Karen I. Hazen, Town Clerk

**FROM:** William F. Smith, Jr., Town Manager

**REGARDING:** *NOTICE* – Special Board of Finance Meeting

Chairman Michael Guarco has called for a Special Meeting of the Board of Finance. The meeting will be held on **Monday, January 9, 2012 at 7:30 p.m. in the Police Department Community Room, 15 North Granby Road, Granby, CT.**

### MEETING AGENDA

#### BUSINESS

1. Approve Minutes from Previous Meetings
2. Financial Advisor, Dennis Dix – discussion on municipal interest rates and rating agency reviews.
3. Preliminary Review of Town and Board “Plus-1” Operating Budgets
4. Budget Operation Reports December 2011
5. Distribution of 2010-11 Audit (presentation to be at next meeting)
6. Confirm Date of Next Meeting
7. Adjournment

**Distribution:** Town Clerk, BOF, Town Manager, Recording Secretary, Finance Officer, Supt. of Schools, BOE Bus. Mgr., Public Works Director, Library, Press